

# ELITE ACCOUNTING

## AUTOMOBILE EXPENSES STATEMENT

Name \_\_\_\_\_ S.I.N. \_\_\_\_\_ D.O.B. \_\_\_\_\_  
MM/DD/YY

Automobile Make \_\_\_\_\_ Vehicle A \_\_\_\_\_ Vehicle B \_\_\_\_\_  
\_\_\_\_\_

Vehicle Purchase Date \_\_\_\_\_ MM/DD/YY \_\_\_\_\_ MM/DD/YY

Number of KMs driven to earn income  
(Exclude KMs to and from your home) \_\_\_\_\_ KMs \_\_\_\_\_ KMs

Total KMs driven during the year \_\_\_\_\_ KMs \_\_\_\_\_ KMs

### EXPENSES:

Fuel	\$ _____, _____	\$ _____, _____
Maintenance and Repairs	\$ _____, _____	\$ _____, _____
Insurance	\$ _____, _____	\$ _____, _____
Licensing or Registration	\$ _____, _____	\$ _____, _____
Interest and Finance Charges OR Leasing Costs	\$ _____, _____	\$ _____, _____
Capital Cost Allowance (CCA)	\$ _____, _____	\$ _____, _____
Parking	\$ _____, _____	\$ _____, _____
Other (specify): _____	\$ _____, _____	\$ _____, _____

**For each vehicle purchased during the year, it is extremely important that you provide the following information:**

1. Make and year of vehicle purchased
2. Cost before GST and PST
3. Amount of GST and PST
- Trade-in amount (if applicable)
5. Year end make of vehicle traded-in

Amount reimbursed by employer for vehicle during year (N/A if self employed) \$ \_\_\_\_\_, \_\_\_\_\_

**REMINDER: The Canada Revenue Agency requires you to keep a detailed log outlining dates, number of kilometers, and destinations to allow for a deduction of vehicle expenses.**